

*Mission Statement: We provide quality healthcare.
Vision: Be the Healthcare Provider of choice for our community.*

PUBLIC HOSPITAL DISTRICT NO. 3 OF GRANT COUNTY
COLUMBIA BASIN HOSPITAL
EPHRATA, WASHINGTON

REGULAR MEETING

August 29, 2018
200 Nat Washington Way
Ephrata, WA
5:30 pm

COMMISSIONERS PRESENT:

Amy Paynter
Jody Etter
Kim Allen
Dan Bohnet

Excused:

Amanda Green

ALSO PRESENT:

Rosalinda Kibby- Administrator
Cheryl Bodi, Executive Assistant

Ray Foianini-Attorney

PUBLIC ATTENDANCE:

Jane Weaver

CALL TO ORDER

The open public meeting was called to order by Commission President Paynter at 5:30 pm.

PUBLIC COMMENT

The Groundskeeper is doing a wonderful job keeping things trimmed up and looking nice. Even people from outside of the facility have noticed how nice it looks. We need to keep Barry around, he's a hard worker.

A suggestion was also made that the counter in AL need to be fixed. Place rounded corners instead of squared off corners to prevent skin tears.

Auxiliary had purchased the gazebo and Maintenance has put it up. It looks great.

CONSENT AGENDA

Motion 26/18

Kim Allen made the motion to approve the Consent Agenda as presented to include written warrants in the amount of \$2,245,554.95, minutes from Regular Meeting July 25,2018, financials including EFT's in the amount of \$13,505.51 and written reports from Rosalinda Kibby, Vicki Polhamus, Becky Trepanier and Susan Scheib. Dan Bohnet seconded the motion.

Action: Passed

COMMITTEE REPORTS

Finance Committee

The Finance Committee met on Monday August 27th and held a discussion on facility grounds and Ultrasound/CT lease renewal which will be coming up soon. The Lab Supervisor Debra now has her certification.

QAPI

Meeting date needs to be changed from 9/6/18 due to a conflict with schedules.

BYLAWS

Bylaws committee met on August 24th. Some revisions to the Bylaws were suggested and given to Ray for review and to make those revisions. Revisions will go to the Board for discussion and approval.

SECURITY

Nothing to report

BOARD DISCUSSION

Bylaws Revision

Motion 27/18

Dan Bohnet made the motion to approve Bylaw revisions as discussed which includes:

Article II section 2.5 that the proper discharge of a Commissioner's duties by non-attendance at meetings of the Commission for (60) days unless excused will be made by the Commission President.

Section 3.3 Written reports done under consent agenda

Section 3.4 Board members participation in board meetings by telephone shall not qualify as "actual attendance" at the board meetings for purposes of receiving compensation pursuant to RCW 70.44.050. Additionally, Board members participating in board meeting by telephone shall not be allowed to vote on any action item.

Section 3.5 On all questions of practice or procedure not provided for by these rules, the practice and procedure set forth in Robert's Rules of Order Newly Revised, 11th edition (as the same may be revised or updated from time to time) shall serve as a guide. In the event of a conflict, these Bylaws shall prevail.

In addition to Commissioners required reporting their absence to the Commission President and Administration 24 hours in advance in writing unless it is an emergency and 24 hour notice cannot be given.

Jody Etter seconded the motion.

Action: Dan Bohnet rescinded his motion to approve revision to bylaws due to more discussion being held on the subject of commissioner attendance by phone and participation.

Motion 28/18

Kim Allen made the motion to table action on the Bylaws until all commissioners are present for discussion and action. Jody Etter seconded the motion.

Action: Passed

2017 CAH Annual Program Report

This report contains some of the things that the State will be looking at when they come for survey. Quality, Contract Evals, CAH Program Reviews, just to name a few.

Christmas Party-Monday December 10, 2018 @ Uggie Boos. Mark this on your calendar.

Special Board Meeting for Budget-Meeting will be held possibly the first week on November. Notice needs to be published for two consecutive weeks before the meeting.

WSHA Annual Meeting: in Seattle, October 11&12.

January 2018 Board Retreat- Jan. 11&12. In Spokane; all day on the 12th from 8/9a-4/5p. Time can be decided on later.

Board Action: Ultra Sound Machine: Action tabled.

Board Action: Staffing Changes:

CBFM is working with GCHA, NCACH and WRHAP to transform healthcare with a goal of providing whole person care. The Community Health Worker works to support the RN Care Coordinator. The RN can bill for Transitional Care Management and Chronic Care Management Services. The future addition of a Behavior Health Coordinator will also bring in new revenue for behavior health care coordination services.

Motion 29/18

Kim Allen made the motion to approve the hiring and training of one Community Healthcare Worker at an approximate cost of \$32,510.40 with 80% of this portion being paid for by the GCHA Alliance Grant obtained from Health Resources and Services Administration for 3 years. A re-evaluation of the position can be performed after 3 years to see the return on investment. Dan Bohnet seconded the motion.

Action: Passed

Commissioner President Amy Paynter requested West Wing/Therapy Courtyard be added to the agenda for discussion and action:

Board Action: Wes Wing Therapy Courtyard

The design of the courtyard is for therapy purposes. The courtyard will feature multiple walking surfaces for patients to practice on. The majority of the project will be funded by the CBH Foundation and the hospital would be responsible for the labor needs estimated at \$11,250.00 the total project is not to exceed \$40,500.

Motion 30/18

Kim Allen made the motion to approve the cost of the therapy courtyard, not exceeding \$40,500 with the majority being funded by the CBH Foundation and labor costs to the District in the estimated amount of \$11,250. Dan Bohnet seconded the motion.

Action: Passed

EXECUTIVE

Board of Commissioners adjourned from regular session into executive @ 6:56pm for 15 minute discussion on the performance of public personnel, RCW 42.30.110. Adjourned from executive @ 7:11 pm.

Motion 31/18

Jody Etter made the motion to approve reappointment privileges for Lowell Allred-MD, Ute Wilcox-MD and Kathleen Holloway-Pa-C, who all provide primary care in CBFM. Kim Allen seconded the motion.

Action: Passed

Next Meeting: Change is needed for the date of the next meeting due to conflict on September 26th. September's meeting will be moved to October 3rd and October's meeting will be moved to November 7th.

ADJOURNMENT

The open public meeting adjourned at 7:25 pm.

ATTEST: _____
President

Secretary